

# UHI | NORTH HIGHLAND

## Privacy Notice – Campus Tour Booking Form

The Data Controller of the information being collected is: UHI North Highland

For any queries or concerns about how your personal data is being processed you can contact the relevant Data Protection Officer at [dataprotectionofficer@uhi.ac.uk](mailto:dataprotectionofficer@uhi.ac.uk)

This privacy statement relates to the following process:

Campus Tour Booking Form

Your information will be used for the following purposes:

To arrange a campus tour and meetings with relevant members of academic and support staff

Our legal reason for using the data is/are:

You have given consent for the use

Your data will, or may be shared with the following recipients or categories of recipient:

UHI North Highland's marketing team, relevant members of academic and support staff

*Your data will, or may, be shared with the following recipients or categories of recipient:*

Your data will be retained for the following length of time:

Your data will be retained for no longer than the nature of the enquiry

The following rights are rights of data subjects:

- The right to access your personal data
- The right to rectification if the personal data we hold about you is incorrect
- The right to restrict processing of your personal data

The following rights apply only in certain circumstances:

- The right to withdraw consent at any time if consent is our lawful basis for processing your data
- The right to object to our processing of your personal data
- The right to request erasure (deletion) of your personal data
- The right to data portability

You also have the right to lodge a complaint with the Information Commissioner's Office about our handling of your data.